**Applicant Information**

**Last Name: First Name:**

**Address:**

**City: Province: Postal Code:**

**Phone: Your email:**

**Desired Salary: Desired Employment: Part-Time Full-Time**

**Education**

**College/University:**

**Start: End: Degree:**

**College/University:**

**Start: End: Degree:**

**College/University:**

**Start: End: Degree:**

**Person Specification**

|  |  |
| --- | --- |
| **Criteria** | **Description** |
| **Qualification** | Experience of Collaborative working | E |
|  | Postgraduate training in research methods | D |
| **Experience** | Experience of writing systematic reviews |  |
| Ability to write fluently in English |  |
| Familiarity with techniques of research synthesis |  |
| Experience of writing for Journals |  |
| **Knowledge/ Skills** | Authorship of systematic reviews or meta-analyses | E |
| Familiarity with the Cochrane Collaboration and/or the Cochrane Library | E |
|  | Have you attended systematic review training courses? |  |
| **Personal Attributes** | 成果奖项及个人在成果中的贡献 | E |
| 特长 | E |
| 兴趣，偏好 | E |

**Terms and Conditions of Employment**

A full statement of the terms and conditions will be sent to the successful candidate.

|  |  |
| --- | --- |
| **Post title:** | Research Fellow/ Systematic Reviewer |
| **Contract type:**  | One Year Fixed Term (with potential to extend the contract) |
| **Probation period:**  | Six months |
|  |  |
| **Salary range:** |  |
| **Hours:** | 37.5 hours per week notionally. Staff are expected to work the hours necessary to meet the requirements of the role. |
| **Notice period:** | 3 months |
| **Place of residence** | No specific requirement. |

**Informal enquiries:**

Informal enquiries may be made to Ms Jun Xia (jun-xia@review-solutions.cn).

Thank you for your interest in working at Systematic Review Solutions Ltd. All applicants will be notified of the outcome of their applications by email (or by post if no email address is supplied). We aim to respond to all candidates within 5 weeks of the closing date of the vacancy.